



Leadership Board (Extraordinary Meeting)

Tuesday, 6 September 2016 at 2.00 pm

Meeting to be held in a Committee Room, Sunderland Civic Centre, Sunderland, SR2 7SN

www.northeastca.gov.uk

SUPPLEMENTAL AGENDA

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3. Designation of the Head of Paid Service	1 - 4

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To All Members

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North East Combined Authority

Leadership Board

DATE: 6 September 2016

SUBJECT: Designation of the Head of Paid Service

REPORT OF: Monitoring Officer

EXECUTIVE SUMMARY

The purpose of this report is to invite the Leadership Board to agree to the appointment of Helen Golightly and to her designation as the Head of Paid Service for the North East Combined Authority (NECA) with immediate effect.

RECOMMENDATIONS

It is recommended that the Leadership Board agree to the designation of Helen Golightly as the Head of Paid Service for the North East Combined Authority until the appointment to the new role of Managing Director is made and the successful candidate comes into post.

1 Background Information

- 1.1 NECA is currently undertaking a recruitment exercise to appoint to the new role of Managing Director which will include responsibilities of the Head of Paid Service. The appointment is expected to be completed during the course of the next few weeks. In the meantime there is a requirement upon the Authority to designate an officer as the Head of Paid Service. It is recommended that Helen Golightly be designated as Head of Paid Service for NECA on an interim basis pending the permanent appointment to the Managing Director role.
- 1.3 Helen Golightly is the Chief Operating Officer and a member of the Executive Team of the North East Local Enterprise Partnership (the NELEP) and will be seconded to NECA for a period of two days each week to enable her fulfill the responsibilities of the role on an interim basis. Helen Golightly has worked closely with the Leadership Board since its establishment and the Constituent Authorities of NECA in relation to economic development and regeneration across the area.

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2 Proposals

- 2.1 It is recommended that the Leadership Board designate Helen Golightly as the Head of Paid Service for the North East Combined Authority until the new Managing Director for NECA is appointed and in post.

3 Next Steps

- 3.1 The appointment of Helen Golightly by the Leadership Board as the Head of Paid Service, will ensure compliance with the requirements of section 4 of the Local Government and Housing Act 1989.

4 Potential Impact on Objectives

- 4.1 The appointment of a Head of Paid Service will provide the capacity for this role to enable the effective discharge of the functions undertaken by the NECA.

5 Finance and Other Resources

- 5.1 The cost of the interim appointment will be met from within the current budget of the Combined Authority. The cost will depend on the length of the interim arrangement needed until the newly appointed Managing Director can take up the post. This will be clearer after the appointment process is concluded.

6 Legal

- 6.1 By virtue of section 4 of the Local Government and Housing Act 1989 a “relevant authority” which includes a Combined Authority, has a duty to designate one of its officers as the Head of Paid Service.

7 Other Considerations

7.1 Consultation/Community Engagement

The Leaders and Elected Mayor as well as the Chief Executives of the Constituent Authorities were consulted on the arrangements for the appointment of the Head of Paid Service on an interim basis.

7.2 Human Rights

There are no specific human rights implications arising from this report.

7.3 Equalities and Diversity

There are no equalities and diversity implications in relation to this report.

7.4 Risk Management

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There are no specific risk management implications arising from this report.

7.5 Crime and Disorder

There are no specific crime and disorder implications arising from this report.

7.6 Environment and Sustainability

There are no specific environment and sustainability implications arising from this report.

8 Background Documents

8.1 None.

9 Links to the Local Transport Plans

9.1 None.

10 Appendices

None.

11 Contact Officers

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12 Sign off

- Head of Paid Service ✓
- Monitoring Officer ✓
- Chief Finance Officer ✓

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